

Grant Application Form (2017/2018)

Please indicate which grant
you are applying for

Community Grant-

S106 Grant-

Flood Grant-

Project Title

1 Organisation Details:

Organisation Name

Official or registered address

Telephone No Postcode:
E-mail:

Name of main contact Position

Does this person have official authority to submit this application? Yes No

Address for contact person if different from above

Telephone No Postcode:
E-mail:

Date organisation established or incorporated Type of organisation

If a Registered Charity, please give number VAT registration number (if any)

Is this application from a consortium of organisations? Yes* No

*If yes, please list included organisations:

2 Membership and Usage

Are you a membership organisation?

Yes No

If yes, is membership open to all?

Yes No

What is your current membership?

What are the annual membership fees?

3 Bank Account Details

Account Name

Sort Code

- -

Account Number

Address

Postcode

4 Project Details

Where will the project take place

When is the project expected to:

Start

Finish

Please summarise your project (100 words maximum)

Sinnington Pre-School is a registered charity providing childcare and early education for children of 2 years and above. In 2016, it was awarded an 'Outstanding' registration on OFSTED inspection, the culmination of much hard work from staff and the volunteer management committee.

The pre-school operates daily in Sinnington Village Hall. The Hall itself is undergoing a restoration project and for this the Pre-School will need to move to Middleton & Aislaby Village Hall for a period of approx. 3 - 6 months. This has prompted a review of storage equipment, toys, books and learning materials. To enable the Pre-School to continue to operate successfully in either hall, some new equipment is required.

This application is for a contribution to new equipment.

Why is the project needed?

The Pre-School charity is undergoing a review of sustainability planning in light of increased rent for the Village Hall use, potential wage increases, and the need for

Please give details of any consultation undertaken in planning your project with either the wider community or target audience for the project eg parish plan or questionnaire

The Pre-School regularly consult with parents and carers. We work closely with the NYCC Education Dept. Early Years Adviser, Village Hall Trustees and local Primary Schools.

Please indicate how you will measure the success and impact of your project

We will survey parents/carers on a regular basis to gain feedback on the improvements we plan to make. We will work with the NYCC Stronger Communities Manager to develop SMART outcomes and monitor progress against these. We will undertake any

How does your project meet the priorities of the Council?

The pre-school enhances the economic performance of the area, by providing childcare for working parents. We provide opportunities for the children, many from isolated rural homes, to socialise and learn. Each Thursday, our 'Stay and Play' session for babies

Please give details of any special fundraising activities for the project

This year local fundraising events have raised £1007, by a Sponsored Walk, a Pub Quiz and our May Fair. We have gained £1000 funding from NYCC Stronger Communities Fund and will be applying to Awards 4 All for funds.

5 For capital projects only

Is planning permission required?

Yes

No

If yes, please indicate status of the application with dates

Applied for:
(date)

Granted:
(date)

Outline, Full, Listed building

Does your organisation own the property for which you are seeking a grant

Yes

No

If no, do you have a lease on the property?

Yes

No

Please give the name of the person or organisation who own the building

The length of any lease and unexpired term:

6 Project Budget

Expenditure - List items of expenditure

Capital Costs	Amount (£)
Equipment list attached - new storage, tables, chairs, toys, books, learning tools	£8,737.42
VAT	
Total Capital Cost (a)	£8,737.42
Revenue Costs (Community grant only)	Amount (£)
Total Revenue Cost (b)	£ 0.00
Total Cost (a+b)	£ 8,737.42

Income - please specify how you will pay for the project

	Amount (£)
Ryedale District Council Grant required	£ 2,000.00
Own funds	
Local fundraising	£ 1,007.00
VAT (if able to reclaim it)	
In Kind (eg volunteer time)	
Other	£ 5,730.42
Total Income (c)	£ 8,737.42

Please note, your Total Costs (a+b) must equal your Total Income (c). For Community and Flood grants, the grant requested must not be more than £5,000 or 25% of Total Costs (whichever is the lesser) unless you are requesting a grant for project costs of up to £1,000.

7 Declaration: I declare that:

- The information on this application form and the supporting information enclosed with it is accurate to the best of my knowledge
- The project falls within the organisation's purposes
- My organisation has power to accept a grant subject to the grant conditions stated

The application form should be signed by the Chairman or Chief Executive of the applicant organisation*.

Signed Date

Name Position

*An electronic signature is acceptable and can be entered below:

Checklist

Please check that the following are included with your application

- Copy of your constitution, e.g. trust deed, Memorandum and Articles of Association, set of rules
- Two years audited or otherwise certified accounts including your last complete financial year (if required)
- Details of any research, or consultation, which has informed the development of the project
- Evidence of match funding commitments, formal grant offer letters
- Two competitive estimates for all capital works
- Relevant plans and drawings
- Business Plans and Annual report (if required)

✓

✓
✓
✓


Please return completed forms to: grants@ryedale.gov.uk

NB - MATCH FUNDING:

LOCAL FUNDRAISING £1007

NYCC STRONGER COMMUNITIES £1000

AWARDS 4 ALL (TO BE APPLIED FOR) £4737-42

N.

JODY LAM
CHAIRPERSON SINNINGTON PRESCHOOL

